

# SKYLINE SWIM CLUB

## RULES AND REGULATIONS

**PLEASE READ THESE RULES AND REGULATIONS CAREFULLY**, they have been formulated to provide for the safe use and enjoyment of Club facilities. The Bylaws of the Heritage-Skyline Swim Club provide for the establishment (Article XII, Section 12.4) and enforcement (Article IV, Sections 4.6 (H) and (I)) of various Rules and Regulations. It is the Principal Member's responsibility to know and abide by these Rules and Regulations and to ensure the same of their Spouse, Junior, Associate, and/or Special Members, and, in turn, their guests (Article VI, Sections 6.10 and 6.11). Violations may result in disciplinary action, including ejection from the premises and/or suspension of Club privileges. The Club Manager has the responsibility for the operation of the Club facilities under the direction of the Vice-President. The Club Manager and his Staff have the authority to enforce all Rules and Regulations (Article VI, Section 6.12). Violations should be reported to the Club Manager, any member of the Club Staff, or any current member of the Board of Directors. Final action, when punitive measures are required, rests with the Board of Directors.

### SECTION I: HOURS

1.1 Club facilities will be open from 12:00 p.m. to 9:00 p.m. on a regular basis during the season.

Exceptions:

- The Club will close at 4:00 p.m. on Wednesday nights when there is a home swim meet. The Club will also close early the day of a Swim League Time Trial.
- The Club will open at 12:30 p.m. on Saturdays when there is a home swim meet
- The pool will be closed one hour prior to Parties and Special Events (which will be posted on the Club web site) in order to allow the Staff time for preparations.
- The pool will close 5 minutes prior to the Club's closing time. All members and guests must vacate the Club by the closing time.

1.2 The pool may be temporarily closed by the Club Manager and/or the Pool and Grounds Chairman for maintenance purposes, or at any time deemed necessary in the interests of health, safety, and/or general welfare.

### SECTION II: ADMISSION

2.1 Only qualified members (Club Bylaws: Article VI, Sections 6.4 through 6.8) in good standing and their guests (as defined under Guest Regulations and Fees herein) will be admitted.

2.2 Member Identification

(a) The Club Staff will only admit members of the club upon verification of their active status. Members should have their picture on file with the club for identification and verification. If the member does not have a current picture on file, then they are to provide the office staff with their full name or membership number and address and date of birth.

(b) Any non-member found to be using a member's name or membership number will be banned from the club. Any member that is found to be providing membership information to a non-member so that admittance to the club can be obtained, will be fined by the Board of Directors. Any repeated attempt will result in loss of club privileges for one year.

2.3 Admission of Children

(a) Admission of children is regulated by both Age and Swimming Status ("Non-Swimmer" or "Qualified Swimmer").

(b) All children under eight (8) years of age must be accompanied at the Club by a responsible person 14 years of age or older and must be under their supervision when in the pool.

(c) A "Qualified Swimmer" is defined as a person who can swim the length of the pool, and jump off the diving board, tread water for 15 seconds and swim to the side of the pool.

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- (d) A "Non-Swimmer" is defined as a person who either cannot or has not successfully completed the above test to become a Qualified Swimmer.
- (e) All Qualified Swimmers under eight (8) years of age must be accompanied at the Club by a responsible person 14 years of age or older.
- (f) All Qualified Swimmers eight (8) years of age or older will be admitted to the Club unaccompanied.
- (g) All Non-Swimmers under 14 years of age must be accompanied at the Club by a responsible person 14 years of age or older and must be under their supervision when in the pool.

For the purpose of these Rules and Regulations, ages are considered to be: eight (8) years of age by May 31st, and 14 years of age or entering the ninth grade in the fall. The Club Manager or his designee will administer the test for "Qualified Swimmer".

### 2.4 Guest Policy

The Guest Policy will define such things as guest fees, when guests may be brought to the Club, the number of guests a Bondholder may bring to the Club per day, as well as other specific requirements.

- (a) Members must accompany guests at all times and register their guests in the office.
- (b) Payment of the applicable guest must be made at the same time.
- (c) Registration and payment of the required fee entitles the guest to full Club privileges for the day as long as the accompanying member remains at the club.
- (d) Once the member leaves the club, the guest must leave also.
- (e) Guests will be subject to the same Rules and Regulations as Club members.
- (f) Members are responsible for the conduct and safety of their guests and will be held liable for any damage caused by their guests.
- (g) The Board of Directors will review and update the Guest

Policy prior to the start of each season and post it prominently in the Club Office.

Changes may be made as needed during the season and, if so, will also be posted in the Club Office. Club Staff will be prepared to explain the policy or changes to the policy.

### SECTION III: SPECIFIC RULES AND REGULATIONS

- 3.1 Applicable rules and regulations of the Delaware State Department of Health are posted at the pool site and are in effect to the same extent as if they were included herein.
- 3.2 Everyone is required to take a soap shower before entering the pool.
- 3.3 Anyone participating in athletic events (other than swimming) must soap shower before re-entering the pool.
- 3.4 Anyone with sand or grass on their feet, after walking on the club grounds, must rinse their feet before entering the pool.
- 3.5 No person having a communicable or contagious illness or infection, or when wearing a bandage, etc. will be permitted the use of the pool.
- 3.6 Toilet facilities and trash containers are provided and should be used.
- 3.7 Spitting, blowing or clearing one's nose, etc., while in the pool, is strictly forbidden.
- 3.8 No one is permitted to enter any part of the pool at any time unless a Lifeguard is on duty in the pool area.

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- 3.9 Unnecessary conversation with the Lifeguards, while on duty, is prohibited.
- 3.10 Lifesaving equipment may not be handled by other than a qualified Lifeguard.
- 3.11 Only one person is permitted on the diving board at a time, and no diving from the sides of the boards is permitted. Divers must swim out and away from the boards after each dive as quickly as possible. Only one bounce is permitted on the board. Diving from the side of the pool into the water in front of the diving board is prohibited.
- 3.12 The "diving L" is reserved for the use of divers only, except at the discretion of the Club Manager.
- 3.13 Only Qualified Swimmers will be permitted to use the slide. No flotation devices will be permitted. Adults may not enter the slide with a child. Adults may not catch a child in the water below the slide. Only one person at a time may enter the slide. Stopping inside the slide is not permitted. Those using the slide must wait in line at the bottom of the slide steps, advancing up with only one person per platform (not waiting on the steps). At the top platform, the person must wait until the previous person has exited the slide and reached the ladder before entering the slide. Diving from the side of the pool into the water in front of the slide is prohibited.
- 3.14 Pushing, running, dunking, or other horseplay is strictly prohibited.
- 3.15 No glass containers of any type (including thermos) may be brought into the pool area or change houses. Lotions, drinks, etc., are to be carried in unbreakable containers.
- 3.16 No pets will be permitted on the Club premises at any time.
- 3.17 The use of the Toddler's Pool is limited to preschool children. Parents are requested to help the Staff by directing children to the proper area. Children in the Toddler's Pool are solely the responsibility of their parents, and must be supervised at all times. A Lifeguard does not supervise the Toddler's Pool.
- 3.18 Children who have not passed the required swim test to become a "Qualified Swimmer" (see 2.3) must be properly supervised by a responsible person 14 years of age or older.
- 3.19 Children of diaper age (or untrained) must wear a "swimmie" diaper or plastic pants over a diaper or training pants. Regular disposable diapers are not permitted.
- 3.20 For health reasons, the Lifeguard or the Club Manager may order anyone from the pool if, in their opinion, the individual shows signs of fatigue.
- 3.21 Members or guests in street clothes (generally also with shoes on) are required to stay at least ten feet from the edges of the pools.
- 3.22 No food of any description may be eaten on the pool apron (the concrete area surrounding the pools). Canned drinks may be consumed on the pool apron so long as they are kept at least four feet from the pool edge and disposed of in trash containers immediately. Special events, Parties and Swim Meets are exempt from this rule.
- 3.23 Smoking is prohibited on the pool apron.
- 3.24 No flotation devices (including inner tubes) will be permitted in the Main Pool, except as approved by the Club Manager. If allowed, they may be ordered out of the pool at the discretion of the Club Manager or Lifeguards. Use of underwater equipment (except approved diving masks) is prohibited. Small inflatable rubber or plastic toys will be permitted in the Toddler's Pool, but no sharp, hard, or plastic objects will be allowed.

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- 3.25 No abusive or profane language shall be permitted on the Club premises.
- 3.26 No running, wrestling, ball playing, or undue disturbances will be tolerated in the change houses, picnic areas, or pool areas. There are areas designated for approved games.
- 3.27 The Club will not be responsible for any articles lost or stolen on Club premises. Theft will not be tolerated and offenders will be subject to severe punitive action.
- 3.28 A Lost and Found will be maintained. Unclaimed articles will be disposed of after one week.
- 3.29 All members and guests, including children, using Club facilities or the parking area of the Club do so at their own risk. The Club will not be responsible for accidents in connection with such use.
- 3.30 All personal injuries, regardless of how slight or minor, must be reported to the Lifeguard on duty.
- 3.31 Beach furniture or chairs may be brought to the Club for use, but must be removed from the Club premises each evening.
- 3.32 The Equipment Rooms and the Club Office are to be entered by authorized persons only. The Club Office is for the use of the Club Staff only and loitering there is prohibited.
- 3.33 No skateboards, bicycles, or the like will be permitted on the pool apron.

### **SECTION IV: STAFF AUTHORITY**

- 4.1 The Club Bylaws (Article VI, Section 6.12) provide the following:
  - "Pool privileges of a member of any classification may be summarily suspended for violation of Club Rules and Regulations:
    - a. for a period of not more than 24 hours by the Club Manager, Assistant Club Manager or Head Lifeguard.
    - b. for a period of not more than seven (7) days by either the Board President or the Chairman of the Rules Committee.

In the event of a suspension under the terms of this Section, a written report of such suspension, containing the reasons therefore, shall be submitted by the person invoking the suspension to the President within 24 hours. Punitive action beyond the scope of this section must be handled in accordance with Article IV, Section 4.6(I)."

- 4.2 The Club Manager will keep a record of all violations of these Rules and Regulations. Repeated violations will be reported to the Board President.
- 4.3 Anyone caught in the pool area during non-pool hours will be reported to the police and arrested. If they are members, their swim privilege will be taken away for one month. If nonmember, they cannot come as a guest for one calendar year. Restitution must be made for any damages.

### **SECTION V. REVISION OF RULES AND REGULATIONS**

- 5.1 These Rules and Regulations may be amended or supplemented at any time by the Board of Directors.
- 5.2 Amendments or supplements to these Rules and Regulations will be posted on the bulletin board in the Club office.

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**Revised: December, 1987**

**Revised: July, 1989 Section 2.3 Last paragraph**

**Revised: March, 2006 Introduction, Section 1.1, 1.2, 2.2, 2.3, 2.4, 4.1, 4.2 and Section 3 as follows:  
reordering of numbering after 3.3; new items - 3.4, 3.7, 3.13, 3.23; revised items – 3.8, 3.11, 3.15, 3.17, 3.19,  
3.20, 3.28, 3.32.**